

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, BOLANGIR

No. 193 / Dt. 09/04/24

Minutes of the 3rd Academic Review meeting held on dt. 06.04.2024 in the CAD lab of the institution. The minutes of the meeting is enclosed here-with for information of all the HoDs to ensure the execution of the decisions taken.

Encl: Minutes of meeting.


09/04/2024
Principal
Govt. Polytechnic
Bolangir

Memo No. 194 /Dt. 09/04/24

Copy to all HoDs for information and necessary action. The HoDs are requested to circulate the proceedings among the concerned faculties / staff of their respective department.


09/04/2024
Principal
Govt. Polytechnic
Bolangir

Memo No. 195 /Dt. 09/4/24

Copy to the Dy. Director (T.T.), DTE&T, Odisha, Cuttack & SCTE&VT for information.


09/04/2024
Principal
Govt. Polytechnic
Bolangir



MINUTES OF 3rd ACADEMIC REVIEW MEETING HELD ON 06.04.2024 AT 11.00AM IN CAD LAB UNDER THE CHAIRMANSHIP OF PRINCIPAL GOVT. POLYTECHNIC, BOLANGIR

With reference to letter no. 1763 / Dt. 10.10.2022 of DTET cum VC SCTE&VT, the 3rd academic review meeting was held on dt.06.04.2024 in the CAD Lab . The Academic progress, class attendance of different semesters and branches were reviewed by Sri Kumar Gyanadeep, Lect. in Auto. Engg. (Academic Coordinator) under the chairmanship of Principal, G.P., Bolangir. The list of attendees is attached to this proceedings.

The following decisions were taken in the meeting.

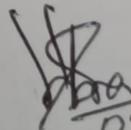
1. All HODs were advised to instruct very strictly to all the students to attend classes regularly and maintain minimum 75% of attendance in order to eligible for the upcoming semester exam.
2. All the HODs were instructed to maintain student discipline very carefully . No students should move here and there during the class hour .
3. All the HODs were instructed to publish result of internal exam of their respective branch by 12.04.2024 for conduct of Parent-Teacher Meeting in the next week .
4. All the HODs were instructed to keep ready the list of Schedule Caste students for implementation of Up-Skilling and Special Coaching .

Important points on Polytechnic Class monitoring

Sl. No.	Points	Status
1	Community service Done	Yes
2	Number of seminar conducted (inviting Industrial expert)	No
3	Verification of project work done by student	Yes
4	Taking course feedback from students by Lecture / Principal	Yes
5	Timely utilization of Govt. Funds	Yes
6	Taking extra classes for weaker students	Yes
7	Monitoring of student attendance	Yes
8	Use of OD Skill app by students	Yes
9	Monitoring the progress relating to NBA activities	Yes
10	Conducting Job fair	No
11	Campus drives	No
12	Updating AICTE Portal	Yes
13	Admission campaign in schools	Yes
14	Registration of students in Microsoft 365	No
15	Monitoring of digital skilling of students	Yes
16	Conduct of Parents-Teacher meeting	Yes
17	Conduct of Weekly test	No (Monthly test is conducted)
18	Updation of institution website	Yes (Under Process)
19	Timely transfer of funds to student account under Sudakhya Scheme	Yes
20	Uploading reports / Photos of important activities of the institute in social media	Yes
21	Publication of annual magazine	Yes
22	Conduct of annual function	Yes

The meeting ended with a vote of thanks to the chair.




09/04/2024
Principal
Govt. Polytechnic
Bolangir

NND

BRANCH : MATH & SCIENCE DEPT.
 ACADEMIC REVIEW REPORT ON DATE - 4/6/2024
 WEEKLY PROGRESS REPORT FROM DT : 17/03/2024 to 06/04/2024
 MEETING NUMBER:

Sl No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	Miss Akankhya Joshi	ENGG. MATH	2nd	G-I-(18/3, 22/3, 23/3, 5/4, 6/4), G-II-(20/3, 3/4, 4/4) G-III(21/3, 22/3, 23/3, 28/3, 3/4, 4/4, 5/4, 6/4) G-IV(19/3, 20/3, 21/3, 2/4, 4/4)	40	50%	
2	Sri Mohan Suna	COMM. ENG	2nd	G-III(18, 19, 20, 21, 22, 23, 4)	16	55	Listening Skill continuing
3	Sri Mohan Suna	COMM. ENG (LAB)	2nd	G-III(18, 19, 20, 21, 23) G-IV(20, 21, 22, 23, 4, 6)	22	55	
4	KISHAN KUMAR AGRAWAL/ AKASH BEHERA	ENGG. Chem. (Lab)	2nd	G-III(18, 19, 20, 21, 23) G-IV(20, 21, 22, 23, 4, 6)	22	50	Unit-2 Completed
5	KISHAN KUMAR AGRAWAL	ENGG. Chem.	2nd	22/3, 23/3, 30/3, 2/4, 5/4, 6/4	12	60	
6	ABRAHAM SABAR	COMPUTER APPLICATION	2nd	G-II(20/03, 21/03, 03/04, 04/04), G-III(18/03, 19/03, 02/04)	14	55	
7	ABRAHAM SABAR/ AJIT KUMAR BEHERA	COMPUTER APPLICATION(LAB)	2nd	G-I(18/03, 19/03, 20/03, 21/03, 02/04, 03/04, 04/04), G-II(18/03, 19/03, 22/03, 23/03, 02/04, 05/04, 06/04)	16	60	
8	BIKASH KUMAR NAIK	ENGG. PHY	2nd	G-I(19/03, 23/03, 03/04, 04/04), G-II(20/03, 21/03, 05/04, 06/04)	16	61	
9	BIKASH KUMAR NAIK/ AKASH BEHERA	ENGG. PHY LAB	2nd	G-I(18/03, 19/03, 20/03, 21/03, 02/04, 03/04, 04/04), G-II(18/03, 19/03, 22/03, 23/03, 02/04, 05/04, 06/04)	16	60	
10	ADARSHA KUMAR PATI	ENGG. MATH	2nd	G-I(19/3, 22/3, 26/3, 02/4, 05/4) G-II(20/3, 22/03, 23/03, 27/03, 30/03, 03/4, 05/4, 06/4) G-III(21/3, 04/4) G-IV(18/03, 23/03, 30/03, 6/04)	38	60	G-I, 2, 3- Integration and G-4 Derivative
12	DOLESWARI CHHATRIA	ED	2nd	18/3,	3	40	
13	SNEHASIS SAHOO MUKESH KUMBHAR	ENGG. MECHANICS	2nd	19/03, 20/03, 21/03, 22/03, 02/04, 05/04	11	40	
14	MANAS RANJAN MEHER	ENGG. MECHANICS	2nd	22/3, 5/4	4	40	
15	RAMAJI RANJAN PANIGRAHI	WORKSHOP	2nd	(18/03, 19/03, 20/03, 21/03, 22/03, 23/03, 24/03, 25/03, 26/03, 27/03, 28/03, 29/03, 30/03, 31/03, 1/04, 2/04, 3/04, 4/04, 5/04, 6/04, 7/04, 8/04, 9/04, 10/04, 11/04, 12/04, 13/04, 14/04, 15/04, 16/04, 17/04, 18/04, 19/04, 20/04, 21/04, 22/04, 23/04, 24/04, 25/04, 26/04, 27/04, 28/04, 29/04, 30/04, 1/05, 2/05, 3/05, 4/05, 5/05, 6/05, 7/05, 8/05, 9/05, 10/05, 11/05, 12/05, 13/05, 14/05, 15/05, 16/05, 17/05, 18/05, 19/05, 20/05, 21/05, 22/05, 23/05, 24/05, 25/05, 26/05, 27/05, 28/05, 29/05, 30/05, 31/05, 1/06, 2/06, 3/06, 4/06, 5/06, 6/06, 7/06, 8/06, 9/06, 10/06, 11/06, 12/06, 13/06, 14/06, 15/06, 16/06, 17/06, 18/06, 19/06, 20/06, 21/06, 22/06, 23/06, 24/06, 25/06, 26/06, 27/06, 28/06, 29/06, 30/06, 1/07, 2/07, 3/07, 4/07, 5/07, 6/07, 7/07, 8/07, 9/07, 10/07, 11/07, 12/07, 13/07, 14/07, 15/07, 16/07, 17/07, 18/07, 19/07, 20/07, 21/07, 22/07, 23/07, 24/07, 25/07, 26/07, 27/07, 28/07, 29/07, 30/07, 31/07, 1/08, 2/08, 3/08, 4/08, 5/08, 6/08, 7/08, 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GOVT. POLYTECHNIC, BALANGIR

BRANCH : CIVIL ENGINEERING

ACADEMIC REVIEW REPORT ON DATE : 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 13/03/2024 TO 06/04/24

MEETING NUMBER: 03

Sl No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	MANAS RANJAN MEHER SOURAV KUMAR BEHERA	SD-1	4th	18/03,20/03,22/03,25/03,27/03, 29/03,03/04,05/04	13	50%	Chapter-5 continue (24%)
2	DOLESWARI CHHATRIA SOURAV KUMAR BEHERA	H&IE	4th	19/03,21/03,22/03,26/03,28/03, 29/03,2/04,4/04,5/04	15	50%	Chapter-4continue (5%)
3	ABINASH BISWAL	HWE	4th	19/03,21/03,22/03,26/03,28/03, 29/03,02/04,04/04,05/04	15	50%	Chapter-3continue (20%)
4	PIUS RANJAN TANDI	LS -I	4th	18/03,20/03,22/03,25/03,27/03, 29/03,3/04,5/04	13	50%	Chapter-4 continue (20%)
6	PIUS RANJAN TANDI	LS-PR-I	4th	18/03,23/03,25/03,30/03,6/04	15	60%	Experiment 6 is completed
7	MANAS RANJAN MEHER						
9	PIUS RANJAN TANDI						
10	DOLESWARI CHHATRIA						
11	KSHIROD BIHARI RANA	CED-II	4th	19/03,21/03,26/03,28/03,2/04,4/ 04	18	60%	Experiment-5 is completed
12	SOURAV KUMAR BEHERA						
13	ABINASH BISWAL	TS	4th	19/03,22/03,26/03,29/03,2/04,5/ 04	18	50%	Continuing
14	SOURAV KUMAR BEHERA						
15	ALL	SCA	4th	20/03,27/03,03/04	9		Continuing

Civil Engineering

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BRANCH : CIVIL ENGINEERING

ACADEMIC REVIEW REPORT ON DATE - 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 18/03/2024 TO 06/04/24

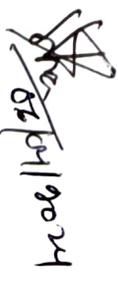
MEETING NUMBER: 03

SL No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	KSHIROD BIHARI RANA	LS-2	6th	18/03, 20/03, 22/03, 03/04, 05/04	9	50%	Chapter-4 continue (20%)
2	DOLESWARI CHHATRIA	CM	6th	18/03, 23/03, 25/03, 30/03, 5/04	10	50%	Chapter-4 continue (5%)
3	PIUS TANDI	ACTE	6th	19/03, 21/03, 26/03, 28/03, 2/04, 4/04	12	50%	Chapter-4 continue (5%)
4	KSHIROD BIHARI RANA	CT	6th	19/03, 21/03, 26/03, 28/03, 2/04, 4/04	12	50%	Chapter-4 continue (5%)
5	MANAS RANJAN MEHER						
6	KSHIROD BIHARI RANA	CWP & MSP	6th	18/03, 20/03, 25/03, 27/03, 3/04	12	50%	Chapter-4 continue (10%)
7	MANAS RANJAN MEHER						
8	DOLESWARI CHHATRIA						
9	KSHIROD BIHARI RANA	LS PR-II	6th	19/03, 22/03, 02/04, 05/04	10	60%	Experiment-5 complete
10	SOURAV KUMAR BEHERA						
11	MANAS RANJAN MEHER	CADD & DDP	6th	21/03, 28/03, 04/04	9	50%	Experiment-4 complete (10%)
12	DOLESWARI CHHATRIA	PROJECT PHASE - II	6th	20/03, 22/03, 27/03, 29/03, 3/04, 5/04	15	60%	Continuing
13	ALL						

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06/04/2024

GOVT. POLYTECHNIC, BOLANGIR

BRANCH : MECHANICAL

ACADEMIC REVIEW REPORT ON DATE -

WEEKLY PROGRESS REPORT FROM DT : 18.03.24-06.04.24

MEETING NUMBER: 03

SL No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	RAMAI RANJAN PANIGRAHI	AMP	6TH	18.21,28,4	24	40%	COMPLETED CH -1,2,3 CONT. CH -4
2	SIDDHARTH SWARUP TRIPATHY	PSE	6TH	18,20,28,3	24	40%	COMPLETED CH -1,2,3 CONT. CH -4
3	ASHIRBAD BABU	AE&HV	6TH	19,21,28,2,4	30	50%	COMPLETED CH -1,2,3 CONT. CH -4
4	MANABHANJAN BHOI	IE&M	6TH	19,22,2,5	28	45%	COMPLETED CH -1,2 CONT. CH -3
5		PW-II	6TH	23,30,6	13		
6	SIDDHARTH SWARUP TRIPATHY	PSE LAB	6TH	22,23,30,5,6	30	60%	COMPLETED EXP -1,2,3,4 CONT. EXP -5
7	ASHIRBAD BABU	PW-II	6TH	19,2	12		
		PW-II	6TH	22,4	10		
		AE LAB	6TH	20,21,27,28,3,4,	26	50%	COMPLETED EXP -1,2,3,4 CONT. EXP -5
9	ANANDA NANDA BISWAL	PW-II	6TH	18	9		
10	RAMAI RANJAN PANIGRAHI	PSE LAB	6TH	22,23,30,5,6	30	60%	COMPLETED EXP -1,2,3,4 CONT. EXP -5
		PW-II	6TH	22,5	10		
11	CHINMAYA MOHAPATRA	LS	6TH	18,19,	9		
		SCA	6TH	21,28	9		
12	MUKESH KUMBHAR	PW-II	6TH	20,27,3	10		

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GOVT. POLYTECHNIC, BALANGIR

BRANCH : MECHANICAL

ACADEMIC REVIEW REPORT ON DATE -

WEEKLY PROGRESS REPORT FROM DT : **18.03.24-06.04.24**

MEETING NUMBER: 03

Sl No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	MUKESH KUMBHAR	TE-II	4TH	18,20,21,27,3	28	60%	COMPLETED CH -1,2,3 CONT. CH-5
2	RAMAI RANJAN PANIGRAHI	MT	4TH	19,22,2,5	26	45%	COMPLETED CH -1,2 CONT. CH-3
3	SIDDHARTH SWARUP TRIPATHY	FM	4TH	19,20,27,2,3	28	55%	COMPLETED CH -1,2,3 CONT. CH-4
4	ANANDA NANDA BISWAL	TOM	4TH	18,22,5	24	45%	COMPLETED CH -1,2,3 CONT. CH-4
5	MANABHANJAN BHOI	W/S-III	4TH	18,19,2	36	45%	COMPLETED EXP.- CONT. EXP.-1
		SCA	4TH	21,28,4	12		
		TS	4TH	21,28,4	12		
6	RAMAI RANJAN PANIGRAHI	W/S-II	4TH	18,19,2	26	45%	COMPLETED EXP.- CONT. EXP.-1
		TS	4TH	23,30,6	12	15%	
7	SIDDHARTH SWARUP TRIPATHY	MELAB-II	4TH	20,22,27,3,5	42	60%	COMPLETED EXP.-1,2,3,4,5,6 CONT. EXP.-7
		TOM LAB	4TH	20,21,22,23,27,28,30,3,4,5,6	60	50%	COMPLETED EXP.-1,2,3,4,5 CONT. EXP.-6
8	ANANDA NANDA BISWAL	MELAB-II	4TH	21,23,28,30,4,6	45	60%	COMPLETED EXP.-1,2,3,4,5,6 CONT. EXP.-7
		TS	4TH	21,23,28,30,4,6	12		
9	MUKESH KUMBHAR	SCA	4TH	21,28,4	9		
10	CHINMAYA MOHAPATRA	SCA	4TH	21,28,4	9		


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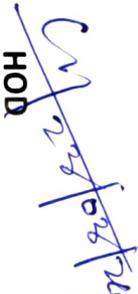
BRANCH : AUTOMOBILE

ACADEMIC REVIEW REPORT ON DATE - 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 18/03/24-23/03/24

MEETING NUMBER: 03

SL No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	ANANDA NANDA BISWAL	TOM	4TH	20-Mar	2	45	chapter -3 continue
2	SNEHASIS SAHOO	MT	4TH	18/03 , 21/03	4	50	Ch- 5 complete
3	MUKESH KUMBHAR	HPC	4TH	18/03 , 19/03	4	40	Chapter-1 complete , 2 complete
4	KUMAR GYANADEEP	AE	4TH	20/03 , 21/03	4	40	Chapter-1 complete , 2 continue
		AMS-1	4TH	18/03 , 22/03	6	50	Experiment 4 complete
5	SNEHASIS SAHOO	W/S III	4TH	22/03 , 23/03	6	50	1. taper turning 2. Internal machining ,
		TS	4TH	22-Mar	2		
6	KUMAR GYANADEEP	AELAB	4TH	21-Mar	3	45	Experiment 4 Complete


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BRANCH : AUTOMOBILE

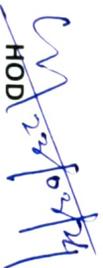
ACADEMIC REVIEW REPORT ON DATE - 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 18/03/24-23/03/24

MEETING NUMBER: 03

Sl. No.	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	ASHIRBAD BABU	IE&M	6TH	20/03 , 21/03	4	60	Chapter 3 completed
2	KUMAR GYANADEEP	AS&HE	6TH	22-Mar	2	55	Chapter 4 (65% complete) , Chapter 5 (50% complete)
3	SNEHASIS SAHOO	VM&MV	6TH	18/03 , 20/03	4	65	Chapter 1, 2 , 3 complete
4	SIDDHARTH SWARUP TRIPATHY	EHV&EC	6TH	18/03 , 19/03	4	60	Chapter 5 complete
5	SIDDHARTH SWARUP TRIPATHY	EV LAB	6TH	18/03 , 23/03	4	50	Experiment - 3 , 4
6	KUMAR GYANADEEP SNEHASIS SAHOO	PROJECT WORK - II	6TH	21/03 , 22/03 , 23/03	6	50	
7	SNEHASIS SAHOO	DP&VM LAB	6TH	20/03 , 21/03	6	50	Experiment - 2, 3, 4 complete

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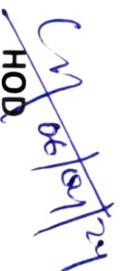
BRANCH : AUTOMOBILE

ACADEMIC REVIEW REPORT ON DATE - 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 25/03/24-06/04/24

MEETING NUMBER: 03

Sl No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	ANANDA NANDA BISWAL	TOM	4TH	27/03 , 02/04 , 03/04	6	50	chapter -3 continue
2	SNEHASIS SAHOO	MT	4TH	04-Apr	2	60	Ch- 6 continue
3	MUKESH KUMBHAR	HPC	4TH	02-Apr	2	45	Chapter-3 continue
4	KUMAR GYANADEEP	AE	4TH	03/04 , 04/04	4	45	Chapter-2 complete , chapter 3 continue
5	SNEHASIS SAHOO	AMS-1	4TH	05-Apr	3	60	Experiment 5 complete
		W/S III	4TH	05/04 , 06/04	6	60	1. Thread cutting 2. Internal machining ,
6	KUMAR GYANADEEP	TS	4TH	06-Apr	2		
		AELAB	4TH	02/04 , 04/04	6	50	Experiment 5 Complete


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BRANCH : AUTOMOBILE

ACADEMIC REVIEW REPORT ON DATE - 06/04/2024

WEEKLY PROGRESS REPORT FROM DT : 25/03/24-06/04/24

MEETING NUMBER: 03

Sl. No.	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	ASHIRBAD BABU	IE&M	6TH	27/03, 28/03, 03/04, 04/04	10	75	Chapter 4 completed
2	KUMAR GYANADEEP	AS&HE	6TH	02/04, 05/04	4	60	Chapter 4 complete, Chapter 5 (50% complete)
3	SNEHASIS SAHOO	VM&MV	6TH	03-Apr	2	75	Chapter 4 continue
4	SIDDHARTH SWARUP TRIPATHY	EHV&EC	6TH	02-Apr	2	80	Chapter 5 complete
5	SIDDHARTH SWARUP TRIPATHY	EV LAB	6TH	06-Apr	2	80	Experiment - 5 complete
6	KUMAR GYANADEEP SNEHASIS SAHOO	PROJECT WORK - II	6TH	02/04, 04/04, 05/04, 06/04	8	60	
7	SNEHASIS SAHOO	DP&VM LAB	6TH	03/04, 04/04	6	65	Experiment - 5, 6 complete

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BRANCH : ELECTRICAL

ACADEMIC REVIEW REPORT ON DATE - 06.04.2024

WEEKLY PROGRESS REPORT FROM DT : 17.03.2024 TO 06.04.2024

MEETING NUMBER: 03

SL No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	Tapas Panigrahi	EC-1	4th	19,21,22,28,2,4,5	10	70%	Ch - 3 Continue
2	Saiswarup Patel	AE & OPAMP	4th	20,22,23,27,30,3,4,6	14	75%	Ch - 6 Continue
3	M.D Samsuddin Ansari	EM & I	4th	18,20,22,27,3,5,	11	75%	Ch - 7 Continue
4	Sujata Bhoi	GTD	4th	19,21,28,2,4	10	75%	Ch - 7 Continue
5	Tapas Panigrahi & Sujata Bhoi	EM-1 Lab	4th	18,19,22,23,28,2,6,5	12	60%	Expt -6 Continue
6	M.D Samsuddin Ansari & Saiswarup Patel	AE & OPAMP LAB	4th	18,20,27,3	6	50%	Expt -5 Continue
7	M.D Samsuddin Ansari	MATLAB	4th	21,23,28,30,4,6	9	80%	Expt -9 Continue
8	Babita Mahakur	SCA	4th	18,20,27,3	6		
9	Manas pradhan	ED	4th	18,19,21,22,28,2,4,5	12	90%	Expt- 7 continue

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ACADEMIC REVIEW REPORT ON DATE - 06.04.2024

WEEKLY PROGRESS REPORT FROM DT : 18.03.2024 TO 06.04.2024

MEETING NUMBER: 03

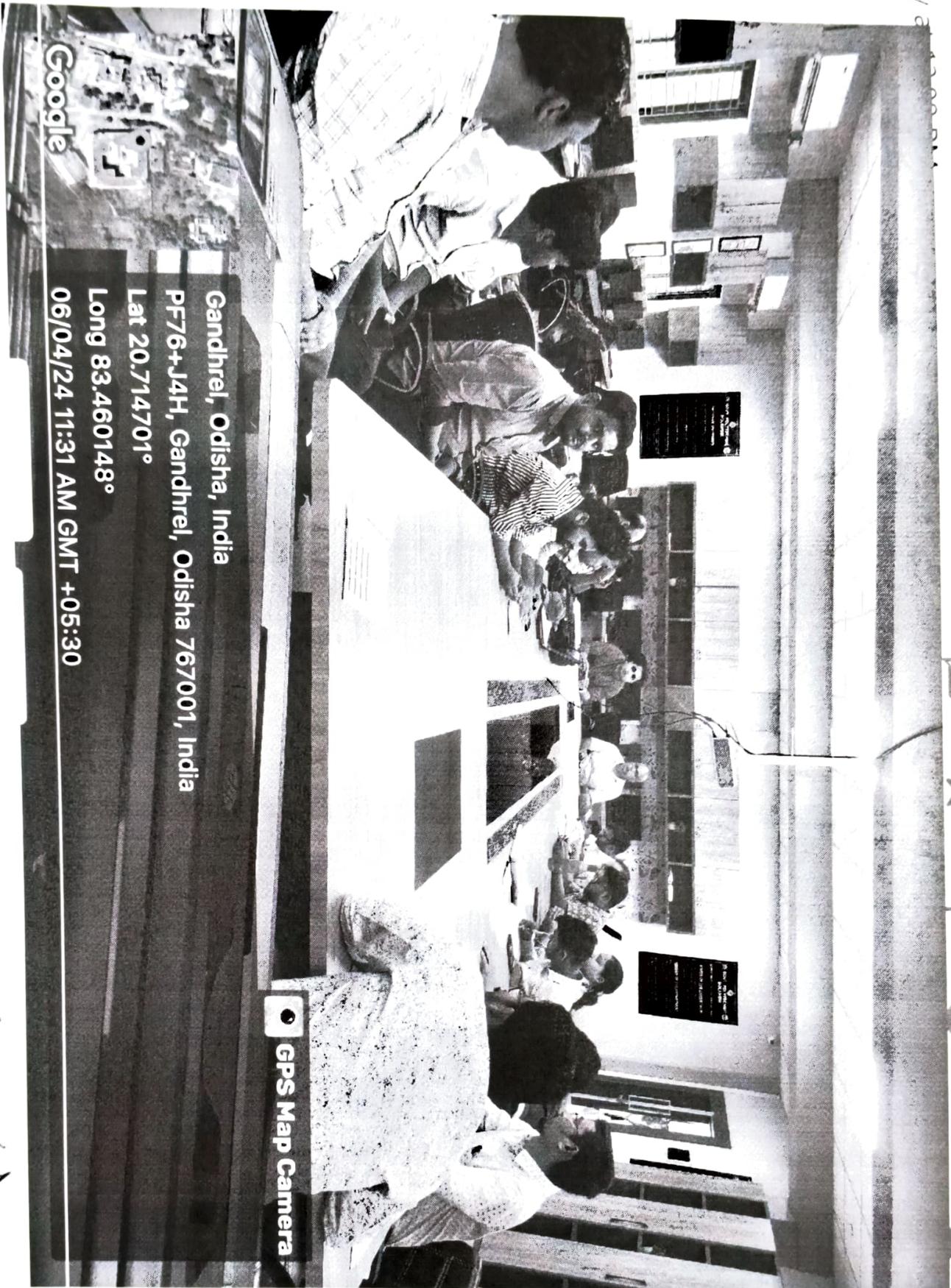
SL No	Faculty Name	SUBJECT	Semester	Dates on which class is Taken	Total no. of classes	% of syllabus covered	Remarks
1	Sujata Bhoi	SGPD	6th	18,20,22,27,3,5	10	75%	Ch - 5 continue & ch. 8 completed
2	Saiswarup Patel	CSE	6th	18,21,22,28,4,5	10	65%	Ch - 6 continue
3	Tapas Panigrahi & MD Samsuddin Ansari	RE	6th	19,21,23,28,2,5	10	75%	Ch - 5 continue
4	Manas Kumar Pradhan	ESTIMATING	6th	19,20,23,27,30,2,3,6	14	75%	Ch - 5 continue
	Sujata Bhoi						
	Saiswarup Patel						
5	Tapas Panigrahi	Project-1	6th	18,21,22,28,4,5	9		
	Manas Kumar Pradhan						
	M.D Samsuddin Ansari						
6	Saiswarup Patel	EWP Lab	6th	19,20,22,27,2,3,5	12	70%	Expt-6 continue
7	BABITA MAHAKUR	SCA	6th	19,22,2,5	6		
8	M.D Samsuddin Ansari	Life Skill	6th	19,2	4		


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